


**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 040620	<b>Ref No:</b> BGI0040
<b>Executive Decision</b> <input type="checkbox"/>	x
<b>Council Decision</b> <input type="checkbox"/>	<input type="checkbox"/>
<b>Status:</b> For publication /	
<b>Title/Subject matter:</b> Radcliffe SRF Consultation Project – Social Media	
<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes
<b>Equality Analysis</b> [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	No
<b>Details of Operational Decision Taken</b>  To approve the appointment of an agency to deliver a social media campaign to raise awareness of the Radcliffe SRF consultation process with local residents and stakeholders.  A quote of £1150.00 has been submitted Social Progress, Bridge House, 2 Woodhead Road, Holmfirth HD9 6PX via The Council’s normal procurement process and this proposal presents the best value for money.  The outputs from the project will help to publicise the consultation process which is being carried out as part of the development of the Radcliffe Strategic Regeneration Framework (SRF) and in particular raising awareness with local residents and stakeholders.	
<b>Decision taken by:</b>	<b>Signature:</b>
	<b>Date:</b>

Director Of Business, Growth and Infrastructure		100720
Head of Finance/ Section 151 Officer		
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		
Opposition Spokesperson		

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**